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|  | **Minutes of the Parish Council meeting held on Wednesday 29th April 2020 at 7.30pm via Zoom call** | **Action** |
|  | **Present**: Cllrs Robert Balm, Keith Long, Tessa Pleasants, William Neale, Jessica Kitt, Emily Williams  District Cllr Claire Daunton  Anna Bradnam  Hayley Livermore Clerk  4 members of the public |  |
|  | **Open Forum:**  None |  |
| 1/20-21 | **Apologies for absence**  Michael Gingell |  |
| 2/20-21 | **Declarations of disclosable pecuniary & other interests**  **None** |  |
| 3/20-21 | **Approval of minutes 15th January 20**  Minutes were approved by all. Cllr Balm to send signed copy to the clerk |  |
| 4/20-21 | **Matters arising from the minutes of 15th January 20**  Age UK warden scheme- PC to talk to members of Silver circle to gauge level of interest in the scheme. |  |
| 5/20-21 | **District Councillor reports**  Circulated before the meeting |  |
| 6/20-21 | **County Councillor reports**  Circulated before the meeting |  |
| 7/20-21 | **Asset Register update**  Asset register has been updated to include MVAS unit and street light. Asset values now stands at £23,615 |  |
| 8/19-20 | **Cemetery risk assessment**  Deferred until the next meeting |  |
| 9/20-21 | **LHI application**  We were successful in our application to the Local Highways Initiative this year and have been sent a copy of plans by the highways engineer assigned to our project, Josh Rutherford. All happy with plans, one thing not mentioned on plans is the white centre road markings included in our bid. Clerk to check with Josh re this. RB to add LHI plans to website.  Clerk to follow up with Josh on yellow backing for 30mph signs.  Applications can now be made to this years LHI. The idea of parking bays in the High Street was discussed as a possible application. Clerk to discuss with Josh regarding guidance on this. |  |
| 10/20-21 | **Playground**  Rospa inspection took place at the playground this month. 2 pieces of equipment must be closed and removed-the climbing frame and swings- as no longer safe to use. Most other pieces of equipment are in need of replacing asap. Therefore the HRA are looking to replace all playground equipment and will be investigating grant funding. Cllr Neale has obtained 3 quotes for equipment which range from £29-40000. Cllr Neale will be working with the HRA on this.  Clerk advised that if the HRA wish the PC to contribute, a grant application needs to be submitted. |  |
| 11/20-21 | **Quy Fen Trust application for Countryside Stewardship-request for the approval of the Parish council in submitting the application**  Quy Fen trust applied for a new Stewardship agreement last year, this failed because of these new Common Land rules.  The new rules require Quy Fen trust to consult with all common rights holders and give them a chance to comment on the Stewardship application. As the common rights are held equally amongst parishioners in the 3 parishes (Horningsea, Fen Ditton and Stow Cum Quy), the application for Countryside Stewardship needed to be advertised, discussed and formally agreed at each of the Parish Council meetings.  The application was advertised on the notice board and website and the clerk has received no comments.  This was discussed and agreed that Parish council support this application. Proposed by RB, seconded by JK  Clerk to send minutes to Andy Clarke, secretary of Quy Fen trust. |  |
| 12/20-21 | **HRA Grant application**  HRA submitted an application for a £1000 grant to go towards Seniors lunch and village day. HRA are still hoping to hold village day. Unknown whether seniors lunch took place, if it did not then clerk to discuss with Graham Haynes the HRA using the money to benefit seniors in the village in some way, possibly delivering them a meal.  Grant approved. Proposed by RB, seconded by EW. |  |
| 13/20-21 | **Change of May meeting date and postponement of APM**  It was agreed to postpone the annual parish meeting until later in the year when this can hopefully be done face to face.  The next meeting will be held on 10th June rather than the 27th May. |  |
| 14/20-21 | **Covid19 Village response**  HRA have been coordinating support for residents who are shielding or vulnerable and need help with shopping/prescriptions etc. This is working well, and we are not aware of anyone who has needed help but not received it. |  |
| 15/20-21 | **Finance**   1. Payments have been made since last meeting   1. Barnwell electrical-804-£447.60  2. SLCC-805-£53.66  3.CGM-806-£612  4.HMRC-£16.60-808   1. The following payments were approved by all and will be signed by Cllr Kitt and Cllr Pleasants   1.Red shoes payroll-809-£43.20  2. Capalc-810-£222.30  3. Anglian water-811-£25.85  4.R Balm-812-£286.98  5. H Livermore-813-£64.20  6. HRA-815-£1000   1. Bank reconciliation and budget update-As of 31/3/20 there was £29299.70 across the 2 accounts. Of this £7500 is ringfenced for asset purchase only. 2. Budget reports   We have not made any payments as yet in 20-21 therefore we cannot compare spending to budget yet. |  |
| 16/20-21 | **To accept matters for the next agenda**  **Meeting to be held Wednesday 10th June at 7.30pm via Zoom call** |  |
|  | **The meeting closed at 20:55** |  |