

Horningsea Parish Council

	Minutes of the Parish Council meeting held on Wednesday 29th May 2024 at 7.30pm at Horningsea Village Hall
	Present: William Neale Chris Coldron Catherine Morris Emily Williams Tessa Pleasants Graham Cone Hayley Livermore
1/24-25	Election of Chair Will Neale was elected to the position of chair. Proposed by EW, seconded by CC.
2/24-25	Open Forum: Nick Dakin of Dakin estates attended the meeting to discuss land in Horningsea owned by Quy estates at Laney Meadow. Quy estates have an idea of building 2 houses and a tennis court for the village on this land. Plans were shown which will be added to Horningsea facebook. Councillors indicated this would most likely be met with opposition by residents as many people use Laney meadow for dog walking and recreational purposes, all feedback will be shared with Nick. Nick stressed that at present this is only an idea.
3/24-25	Apologies for absence Anna Bradnam Carla Hofman
4/24-25	Declarations of interest None
5/24-25	To approve minutes of the meeting Minutes of 18 th March 24 approved and signed by the chair.

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6/24-25	<p>District and county councilors reports</p> <p>Circulated before the meeting.</p>
7/24-25	<p>Anglia Water Sewage leak St John's Lane</p> <p>Meeting was held with Anglian water on site on 26th April. AW representative confirmed that a funding application had been submitted internally for the works required for the pumping station, but he was unable to confirm when this was submitted nor the timescale for a decision. WN to follow up.</p>
8/24-25	<p>Freedom of the parish</p> <p>After discussion it was agreed not to proceed with this as it is not appropriate for Horningsea.</p>
9/24-25	<p>Financial regulations amendments</p> <p>New financial regulations were issued by NALC at the beginning of May. The clerk has adapted these to the council, and these were circulated before the meeting. All in favour of adopting these which will be placed on our website. Proposed by WN, seconded by EW.</p>
10/24-25	<p>Rospa play area inspection</p> <p>The play area was inspected in April and a report was sent to the clerk and the chair. There are a small number of issues to be addressed. WN has these in hand.</p>
11/24-25	<p>Speeding update</p> <p>Unfortunately, Cllr Neale's efforts to address the issue of speeding through the village have been frustrating so far. The police advise to contact the county council; however, the county council advise that no action will be taken until there are more than 3 accidents or a fatality on that stretch of road. It was agreed that Cllr Neale will email Darryl Preston the police and crime commissioner for Cambridgeshire.</p>
12/24-25	<p>PC representative for HVHT committee</p> <p>It was agreed that Tessa Pleasants will take on the role of parish council representative on the Horningsea Village Hall trust committee. Proposed by EW, seconded by CM.</p>
13/24-25	<p>To accept the end of year 23/24 accounts</p> <p>As of 31st March 24, there was £35841 across the 2 accounts. This is 1.8 x the precept. It is now recommended that 12 months running costs are kept in reserves, however justification of reserves to the auditors is only needed if it exceeds 2 x precept.</p>
14/24-25	<p>To accept the internal auditors report 23/24</p>

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	<p>The internal audit took place in April. The auditor made a number of recommendations which were discussed by the council, some of which have already been addressed and others will be in the coming months.</p>
15/24-25	<p>To approve the annual governance statement for 23/24</p> <p>All statements on the Annual Governance statement were read out by the chair and it was agreed to indicate a 'yes' to all. The annual governance statement was then signed by the Chairman and responsible financial officer.</p>
16/24-25	<p>To approve the accounting statement for 23-24</p> <p>The accounting statement which had been signed by the clerk was presented to the council; approved and signed by the chair.</p>
17/24-25	<p>To declare the parish council exempt from External audit for 23/24</p> <p>Due to the council's income and expenditure both being less than £25,000 for the year 23-24 we are able to declare ourselves exempt from external audit. This was agreed and the exemption form was signed by the Chairman.</p>
18/24-25	<p>S137 spending 23/24</p> <p>There has been no S137 spending in the financial year 23-24.</p>
19/24-25	<p>To confirm subscriptions to:</p> <p>The following annual subscriptions were confirmed:</p> <p>Capalc (PC membership) SLCC (clerk membership) Ionos (email and data storage) Autospeedwatch (data subscription)</p>
20/24-25	<p>Finance</p> <p>Payments since the last meeting</p> <p>SO5 23/24 H Livermore March wages 618.60 DD4 23/24 Ionos Emails and cloud storage 14.40 SC2 23/24 Unity trust bank Service charge 18.00 SO1 24/25 H Livermore April wages 618.60 DD1 24/25 Ionos Emails and cloud storage 14.40 24/25 01 W Neale Speedwatch reimbursement 148.00</p>

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	<p>24/25 02 Capalc Membership 251.83 24/25 03 KGM Grass cutting 403.20 24/25 04 W Neale Defib supplies 214.00 24/25 05 H Livermore Expenses and wages 63.20 24/25 06 KGM Grass cutting 403.20 24/25 07 Playsafety ltd Play area inspection 108.00 SO2 24/25 H Livermore May wages 618.60</p> <p>Bank rec and budget update</p> <p>There is currently £53927 across the 2 bank accounts. It is early in the financial year but spending is in line with budget thus far.</p>
21/24-25	<p>To consider passing a resolution, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public due to the confidential nature of the remainder of the business to be transacted.</p> <p>This motion was agreed unanimously and proposed by TP and seconded by CC</p> <p>The meeting was declared closed at 20:50</p>
22/24-25	<p>Confidential Item</p> <p>Formal legal advice has been taken regarding the encroachment of the village green. It was agreed that the letter drafted by the solicitor can now be sent out.</p> <p>Meeting reopened at 21:00</p>
	<p>Next meeting: 24th July 24</p> <p>Meeting closed at 21:05</p>

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